

**Centre Based Care**, a module of the *Community Services Suite* is a powerful, easy to use application, which automates many of the procedures and functions associated with the efficient management of Centre Based Care Services of **Long Day Care, Before and After School Care** and/or **Occasional Care** to children and families. System allows for the recording of multiple Centres and types of Centres within the single module.

**CCMS** (Child Care Management System) registered software. Includes All statutory requirements from Department of Education, Employment and Workplace Relations (DEEWR)

## Unlimited number of Centres

Centre Based Care - (Lgssesst) - [Maintain Centre - Centre One]

File Administration Centre Timesheets CCMS Batch Window Help

Centre: Centre One  
Staff: Walsh, Ms Louise

Save New Clear Close

Centre Information

Centre No: [5] NAR No.: 1 ABN: 11 111 111 111  Currently Active

Name: Centre One Service CRN: 111 111 111A Capacity: 10

Address: Suite 12, 214 Bay St BRIGHTON VIC, 3186 CCB Approval Id: 1-1E786

Centre Type: Long Day Care Director: Walsh, Ms Louise

Home: 9999 991 Admin Assistant: Stavros, Ms Cynthia

License Number	Start Date	Expiry Date	Granted Date	Renewal Date	Accreditation Status
123456789A	03/07/2007		25/06/2007	30/06/2008	Fully Accredited
123456789A	04/07/2006	02/07/2007			Fully Accredited
123456789A	03/07/2006		26/06/2006	30/06/2006	Fully Accredited
123456789A	04/07/2005		28/04/2005	03/07/2006	Fully Accredited

## Maintains comprehensive profile of Centres including:

- CCMS Approval ID
- Licensing and Accreditation
- Groups, Sessions and Fees by Session and type of Session (if required)
- Registration
- Opening Hours, Days Closed and Public Holidays
- Staff Details

## Records detailed information on Children including:

- CCMS Enrolments
- CALD Details
- CRN details, CCB Exclusions
- Medical details, special needs, preferences and Care Requirements
- History of Absences taken
- Easy link directly to Parent file(s)
- Split custody arrangements
- Link to Family Debtor account

Centre Based Care - (Lgssesst) - [Maintain Child - Behmer, Miss Winford]

File Child Administration Centre Timesheets CCMS Batch Window Help

Centre: Centre One  
Staff: Walsh, Ms Louise

Save New Service Agreement Clear Close

Child Information

Child No: [45] NAR No.: 211  Currently Active

Name: Behmer, Miss Winford

Address: 214 Bay St BRIGHTON VIC, 3186 Lang Spoken: English

Home: 9999 9211 Birth Date: 27/11/1999 Age: 9 Years 9 Months

Gender: F CRN: 699 800 111S

Eligible Hours	Preferences	Notes	Contacts	Other	Absences	Centre	JFA	CCMS Enrolments
Ethnicity	Register	Needs	Safety	Enrolment	Family	Family Debtors	Status	CCB Exclusion
Country of Birth: Australia	Lang Spoken: English							
Ethnicity: Australian								
Cultural Affl: Australian								
Indigenous Status: Neither Aboriginal nor Torres Strait Islander								

## Records detailed Family information including:

- Family CRN
- Nationality and ethnicity
- Members of the family including children, employment details and other children
- Family Contacts
- Registration information
- Special CCB details and JETCCFA

Centre Based Care - (Lgssesst) - [Maintain Family - Beddard, Mr Rich]

File Family Administration Centre Timesheets CCMS Batch Window Help

Centre: Centre One  
Staff: Walsh, Ms Louise

Save New Clear Close

Family Information

Family No: [55] NAR No.: 226  Lives within municipality  Currently Active

Name: Beddard, Mr Rich

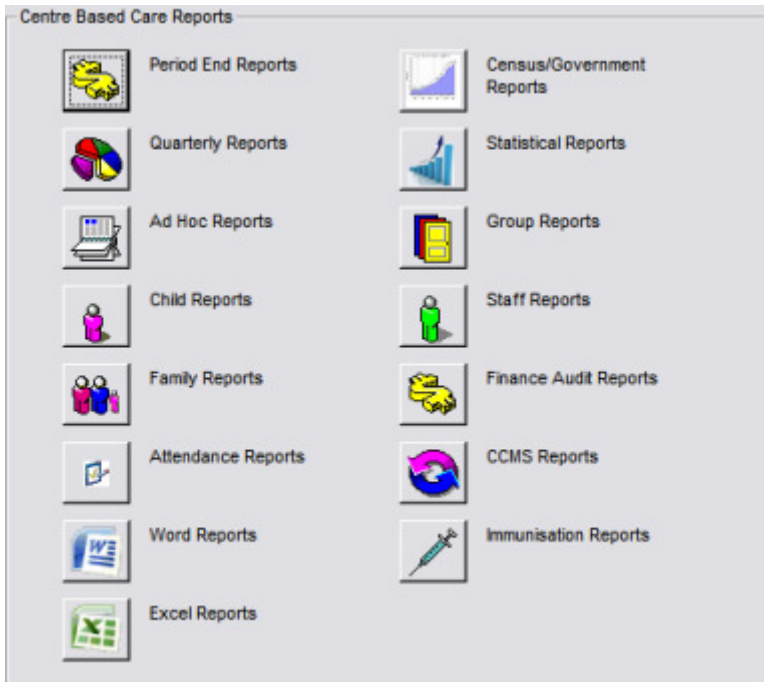
Address: 226 Street St BRIGHTON VIC, 3186 Lang Spoken: [ ]

Home: 9999 9226 Birth Date: 15/02/1964 Age: 45

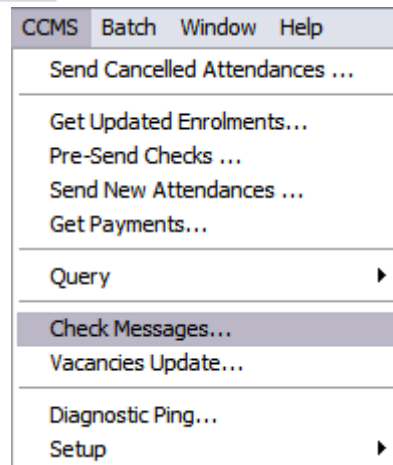
Gender: M CRN: 051 000 011J

Contacts	Notes	Special CCB	Other Care	Other	Centre	Medical
Ethnicity	Parent 2	Employ / Study	Register	CCB Details	Preference	Children
Country of Birth: Australia						
Ethnicity: [ ]						
Cultural Affl: [ ]						
Indigenous Status: Neither Aboriginal nor Torres Strait Islander						

- Wide variety of reporting
- Links to MS Word for User Defined ad-hoc reports, mailing labels, mail merge letters etc



- Easy to understand **CCMS** processes
- **Attendances** are sent to CCMS for processing of **Child Care Rebate**. After CCMS processing, the system generates invoices for Parents through a link to Council’s core financial system for Debtors. This also updates the General Ledger.



- Fee **estimate** calculation according to rules and details prescribed in the CCMS Child Care Service Handbook 2007-2008
- Optional Link to Civica’s Informix Name and Address Register



**Total Package**

- Implementation assistance, User Training, Phone Support line, Remote access diagnostics, Maintenance/enhancement program

**Technical Environment**

Operating systems

- XP, Vista, Windows 7, Citrix Metaframe

RDBMS

- SQL Server, Informix



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